

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday April 17, 2024

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Ayres-Reiss, Gawlik, George, Graziani, Kowalsky, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated April 3, 2024
2. Regular City Council Meeting Minutes dated April 3, 2024

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Award Bid for Cobb Park Grading & Parking Improvements

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Scheduled Hearings:

Communications "A"

1. Memo from ACA/Finance Dir.; Re: Request for sale of Forfeited Vehicles
2. Memo from City Clerk; Re: Ordinance 24-1040 (Codification of 2023 Ordinances)
3. Letter from Mayor; Re: Extension of Janitorial Services Contract – Ice Rink **(Waiver of Bid)**
4. Letter from Mayor; Re: 1 year Contract Extension – Copper Tubing **(Waiver of Bid)**

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Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1495 \$1,192,641.12

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

April 3, 2024

An Informal Meeting of the Council of the City of Southgate was held on April 3, 2024 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Greg Kowalsky *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, IT Director Jason Rucker, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Discussed the following agenda items:

- Award Bid for Custodial Supplies
- Request to Re-Visit City Hall Carpet Replacement
- Appointment to Plan Commission
- Appointment to Library Commission
- Appointment to Compensation Commission
- Appointments to Parks & Recreation Commission

This meeting ended at 6:53 p.m.

City of Southgate

Regular City Council Meeting

April 3, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 3, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent: *Greg Kowalsky *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Hennessey, Public Safety Director Marsh, Police Chief Mydlarz, IT Director Jason Rucker, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated March 20, 2024 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Graziani, RESOLVED, that the minutes of the Regular City Council Meeting dated March 20, 2024 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Award Bid for Custodial Supplies moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council award bid for custodial supplies to Allied Eagle Supply Co./Dade Imperial in the amount of \$9,732.24 for a two-year period. Motion carried unanimously.

Communications "A":

1. Memo from Administration; Re: Request to Re-visit City Hall Carpet Replacement moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council rescind and award the bid project to Jabro Carpet One (Southgate MI) in the base amount of \$74,185.96 and the additional bid area of \$85,162.23, plus 5% contingency of \$7,967.41, for the total project cost of \$167,315.60, utilizing American Rescue Plan Act (ARPA) funding.

Yeas: Gawlik, George, Kuspa, Rauch

Nays: Ayres-Reiss, Graziani

Motion Passes: 4-2

2. Letter from Mayor; Re: Appointment to Plan Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council appoint Andrew Moul to the Plan Commission for a term expiring December 2025. This appointment replaces the vacancy created by Ed Gawlik's appointment to City Council. Motion carried unanimously.
3. Letter from Mayor; Re: Appointment to Library Commission moved by George, supported by Graziani, RESOLVED THAT the Southgate City Council appoint Miranda Wieman to the Library Commission for a term expiring April 2026. This appointment replaces the vacancy created by the resignation of Loveday. Motion carried unanimously.

Regular City Council Meeting April 3, 2024

4. Letter from Mayor; Re: Appointment to Compensation Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council appoint Eric Croft to the Compensation Commission for a term expiring December 2024. This appointment replaces the vacancy created by the passing of Jerome Daley. Motion carried unanimously.

Communications "B"- (Receive and File):

1. Letter from Mayor; Re: Appointments to Parks & Recreation Commission moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council receive and file the Letter from Mayor; Re: Appointments to Parks & Recreation Commission. Motion carried unanimously.

Unscheduled Persons In Audience

1. Mary Waters, 1276 Navarre (Detroit, MI), Detroit City Council, introduced herself and announced that she is running for election to the U.S. House to represent Michigan's 13th Congressional District.

Claims and Accounts:

Moved by Rauch, supported by Gawlik, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1494 for \$2,629,177.44. Motion carried unanimously.

Adjournment:

Moved by George, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:15 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

April 12, 2024

To the Honorable
City Council
Southgate, Michigan 48195

Re: Award Bid for Cobb Park Grading & Parking Improvements

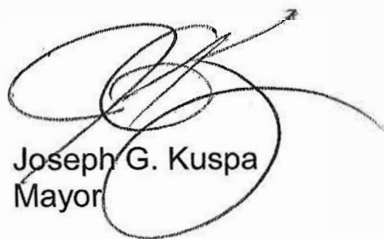
Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineer's recommendation to award the bid for the Cobb Park Grading & Parking Improvements to Gibraltar Construction Company, Trenton, Michigan, in the amount of \$253,516.60, plus a 10% contingency of \$25,351.65 for a total amount of \$278,868.15.

Funds for this bid award are available in the Parks & Recreation Millage Fund.

Your favorable consideration of this matter is requested.

Sincerely,

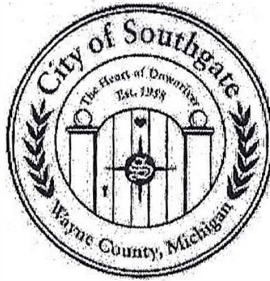


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
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JANICE M. FERENCZ
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City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DD*

DATE: April 11, 2024

RE: Recommendation to Award Bid for Cobb Park Grading & Parking Improvements

I have reviewed the above with the City Engineer and concur with his recommendation to award the bid for the Cobb Park grading & parking improvements to Gibraltar Construction Company (Trenton MI) in the amount of \$253,516.50, plus 10% contingency in the amount of \$25,351.65, for a total amount of \$278,868.15.

Funds are available in the Parks & Recreation Millage Fund for this expenditure.

Proposed Motion

Award bid for Cobb Park grading & parking improvements to Gibraltar Construction Company in the amount of \$253,516.50, plus 10% contingency in the amount of \$25,351.65, for a total amount of \$278,868.15.



April 10, 2024

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Cobb Park Grading & Parking Improvements
Recommendation of Contract Award
City of Southgate
Hennessey Project No. 13134**

Dear Mr. Marsh:

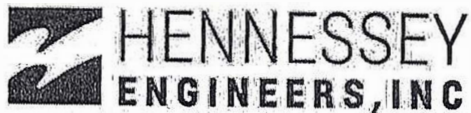
As you are aware, the City of Southgate opened bids on Tuesday, March 26, 2024 for the above referenced project and received bids from two (2) contractors out of four (4) contractors that electronically reviewed the bid documents. Attached is a copy of the bid tabulation.

Our office has reviewed the two (2) bids received and in summary, the bids received are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
• Gibraltar Construction Company	\$253,516.50
• Premier Group Assoc., LLC	\$264,240.85

This project is for the construction of approximately 545 square yards of concrete off-street parking with striping on Burns Avenue, adjacent to Cobb Park. The project also includes installing catch basins and storm sewer along with swale grading for Cobb Park, and the replacement of approximately 1,740 square feet of sidewalk including ADA sidewalk ramps along Burns Avenue.

Gibraltar Construction Company has provided references upon request for this type of work performed in other communities. Our review of these references are very positive and we see no reason not to recommend Gibraltar Construction Company for this work.



Mr. Dan Marsh
Cobb Park Grading & Parking Improvements
Recommendation of Contract Award

April 10, 2024
Page 2

Therefore, based upon the outcome of the bids and Gibraltar Construction's past experience, it is our offices recommendation to award the Cobb Park Grading & Parking Improvements Project to Gibraltar Construction Company of Trenton Michigan, in the amount of \$278,868.15, including a ten percent (10%) contingency.

If you have any questions, please do not hesitate to contact me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
Julie Goddard, Director of Parks and Recreation, City of Southgate
Raymond D. Parker, R.A., Project Architect, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

**CITY OF SOUTHGATE - COBB PARK GRADING & PARKING IMPROVEMENTS
PROJECT NO. 13134**

Line Number	Description	Estimated Amount	Unit
1	Audio/Video Route Survey	1	LSUM
2	Traffic Maintenance and Control	1	LSUM
3	Fence, Protective	350	LFT
4	Drainage Structure Silt Sack	7	EACH
5	Ditch Catch Basin Filter	16	LFT
6	Silt Fence	710	LFT
7	Tree, Remove, 6-inch to 18-inch	4	EACH
8	Remove Sign & Post	1	EACH
9	Remove Curb & Gutter	195	LFT
10	Remove Concrete Pavement	55	SYD
11	Remove Concrete Sidewalk	1,355	SFT
12	Reconstruct Structure	5	VFT
13	Adjust Structure	2	EACH
14	Drainage Structure Tap	1	EACH
15	Catch Basin, Type D, with Type N Oval Grate	3	EACH
16	12-inch ADS N-12, HDPE, Storm Sewer	141	LFT
17	6-inch PVC SDR 26 Storm Sewer with End Cap	5	LFT
18	Swale Grading	215	LFT
19	Subgrade Undercutting	25	CYD
20	6-inch Edgedrain with Geotextile Fabris	205	LFT
21	Aggregate Base, MDOT 21AA Crushed Limestone, 6-inch (CIP)	605	SYD
22	Concrete Pavement, 8-inch, Non-Reinforced w/6-inch Integral Straight Curb	9	SYD
23	Concrete Pavement, 7-inch, Non-Reinforced w/6-inch Integral Straight Curb	545	SYD
24	Concrete Curb & Gutter Section, 18-inch	195	LFT
25	Concrete Sidewalk Ramp, 7-inch, with ADA Detectable Warning Tile	160	SFT
26	Concrete Sidewalk, 4-inch	1,580	SFT
27	Remove, Salvage, Reinstall, Relocate Sign & Steel Post	2	EACH
28	Sign & Steel Post, Handicap Parking	2	EACH
29	Pavement Marking, Stop Bar, 24-inch Polyurea, White	15	LFT
30	Pavement Marking, Crosswalk, 6-inch Polyurea, White	60	LFT
31	Pavement Marking, 4-inch Polyurea, Yellow	310	LFT
32	Pavement Marking, 4-inch Waterborne, Blue, 2 Applications	185	LFT
33	Pavement Marking, Handicap Symbol, Waterborne Blue, 2 Applications	2	EACH
34	Restoration, 3-inch Topsoil & Hydroseed	1,770	SYD
35	Construction Observation	\$ 488.00	DAYS
TOTAL BID AMOUNT			

**Gibraltar Construction
Company**

2650 Van Horn Road
Trenton, MI 48183

Unit Price in Figures	Line Total
\$1,900.00	\$1,900.00
\$12,000.00	\$12,000.00
\$9.00	\$3,150.00
\$230.00	\$1,610.00
\$50.00	\$800.00
\$6.00	\$4,260.00
\$1,100.00	\$4,400.00
\$100.00	\$100.00
\$27.00	\$5,265.00
\$30.00	\$1,650.00
\$1.50	\$2,032.50
\$900.00	\$4,500.00
\$2,000.00	\$4,000.00
\$500.00	\$500.00
\$5,065.00	\$15,195.00
\$241.00	\$33,981.00
\$100.00	\$500.00
\$15.00	\$3,225.00
\$80.00	\$2,000.00
\$20.00	\$4,100.00
\$20.00	\$12,100.00
\$84.00	\$756.00
\$74.00	\$40,330.00
\$65.00	\$12,675.00
\$24.00	\$3,840.00
\$20.00	\$31,600.00
\$300.00	\$600.00
\$500.00	\$1,000.00
\$25.00	\$375.00
\$6.00	\$360.00
\$5.00	\$1,550.00
\$4.00	\$740.00
\$300.00	\$600.00
\$12.60	\$22,302.00
40	\$19,520.00
\$253,515.50	

**Premier Group Associates,
LLC**

2221 Bellevue Street
Detroit, MI 48207

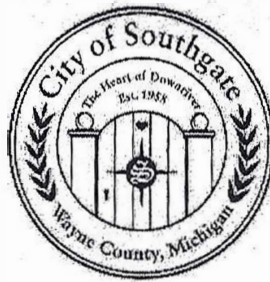
Unit Price in Figures	Line Total
\$46,915.00	\$46,915.00
\$1,625.00	\$1,625.00
\$6.25	\$2,187.50
\$120.00	\$840.00
\$100.00	\$1,600.00
\$4.03	\$2,861.30
\$1,620.00	\$6,480.00
\$1,000.00	\$1,000.00
\$42.30	\$8,248.50
\$14.85	\$816.75
\$2.39	\$3,238.45
\$2,835.00	\$14,175.00
\$2,805.00	\$5,610.00
\$2,625.00	\$2,625.00
\$5,460.00	\$16,380.00
\$70.35	\$9,919.35
\$68.25	\$341.25
\$9.66	\$2,076.90
\$94.08	\$2,352.00
\$18.90	\$3,874.50
\$16.25	\$9,831.25
\$114.40	\$1,029.60
\$102.70	\$55,971.50
\$71.50	\$13,942.50
\$27.30	\$4,368.00
\$13.00	\$20,540.00
\$848.00	\$1,696.00
\$450.00	\$900.00
\$5.40	\$81.00
\$5.46	\$327.60
\$5.46	\$1,692.60
\$5.46	\$1,010.10
\$585.00	\$1,170.00
\$10.46	\$18,514.20
0	\$0.00
* \$264,240.85	

* = Correction in bid calculations determined by HEI

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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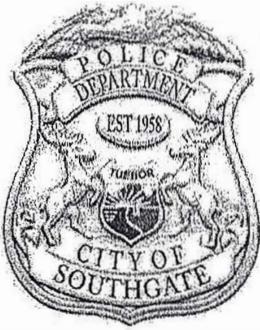
ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: April 11, 2024
RE: Request for Proposed Sale of Forfeited Vehicles

DWD

I have reviewed the memo prepared by the Director of Public Safety and concur with his recommendation for the proposed sale of forfeited vehicles at public auction, and that the proceeds shall be placed in the City of Southgate State Forfeiture Fund.



SOUTHGATE POLICE DEPARTMENT MEMO

To: City Administrator Daniel Marsh / Finance Director Doug Drysdale

From: Joseph Marsh, Director of Public Safety

CC: Honorable Mayor Kuspa

Re: Proposed Sale of Forfeited Vehicles

Date: April 9th, 2024

Pursuant to Section 210.07 of the Codified Ordinances of the City of Southgate, I am requesting approval to offer for sale the following vehicles that have been seized and forfeited pursuant to the State Forfeiture Statutes which have a combined value in excess of five hundred dollars (\$500.00):

- | | | |
|----------------------|----|-------------------|
| 1. 2014 Ford Focus | 4D | 1FADP3L91EL340312 |
| 2. 2010 Jeep Liberty | SW | 1J4PN2GK3AW153063 |
| 3. 2005 Chevrolet | 4D | 2G1WT58KX8139225 |

With your concurrence the vehicles will be sold at the upcoming public vehicle auction on April 20th, 2024, held at North and Eddies located at 21851 Pennsylvania Rd. Brownstown, MI. 48193. Proceeds from the sale of these vehicles will be placed in the State Forfeiture account. Your consideration in this matter is appreciated.

Respectfully,

A handwritten signature in cursive script, appearing to read "Joseph L. Marsh".

Joseph L. Marsh
Director of Public Safety

Memorandum

To: Honorable City Council
From: Janice M. Ferencz, City Clerk
Date: April 8, 2024
Re: Ordinance 24-1040 (Codification of 2023 Ordinances)

Honorable City Council,

Please see the attached draft ordinance enacting and adopting the 2023 supplement to the code of ordinances for the City of Southgate. We ask for your concurrence to adopt this wording into ordinance format.

ORDINANCE NO. 1040
CITY OF SOUTHGATE
WAYNE COUNTY, MICHIGAN

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

THE CITY OF SOUTHGATE ORDAINS:

Section 1: That American Legal Publishing, pursuant to authority previously granted by Council, has updated the Codified Ordinances of the City and in so doing has integrated into the Codified Ordinances the following ordinances of a general and permanent nature, passed by Council since the date of the last updating of the Codified Ordinances (March 31, 2023), and the editing, arrangement and numbering of such ordinances and parts of such ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
23-1031	2-1-23	300.07, 1298.13, 1298.17
23-1035	6-7-23	256.01
23-1036	7-5-23	1423.01-1423.18, 1423.99
23-1037	9-20-23	1298.18 - 1298.20
23-1038	10-4-23	1298.01

Section 2: That if any section, clause or phrase of this ordinance is declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 3: That all ordinances and resolutions in conflict with the provisions hereof shall be and the same hereby are repealed.

Section 4: That this ordinance shall become effective upon publication by posting as provided by the City Charter.

AUTHENTICATION

This is to certify that the below signed do hereby authenticate the foregoing record of the ordinance herein set forth.

JOSEPH G. KUSPA, Mayor

JANICE M. FERENCZ, City Clerk

Adopted: _____

Published by posting:

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

April 12, 2024

To the Honorable
City Council
Southgate, Michigan 48195

Re: Extension of Janitorial Services Contract – Ice Rink **(Waiver of Bid)**

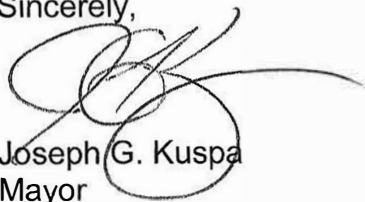
Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to approve the extension of the contract with Services to Enhance Potential (STEP), Dearborn, Michigan, for a period ending June 30, 2024, at the current rate of \$2,800.00 per month for Ice Rink janitorial services. STEP is our current vendor and therefore, in the best interest of the City.

Sufficient funds are available in the Parks & Recreation Budget to cover costs associated with this contract.

Your favorable consideration of this matter is requested.

Sincerely,



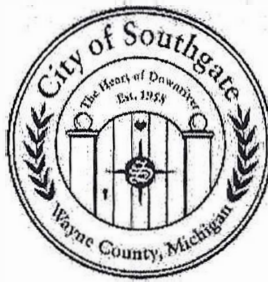
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

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City of Southgate

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PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: April 11, 2024

RE: Recommendation for Extension to Ice Arena Building Janitorial Services **(WAIVER OF BID)**

I have reviewed the above with the Parks and Recreation director and concur with her recommendation to waive the bidding process and extend the agreement with Services To Enhance Potential – STEP (Dearborn MI) for ice rink janitorial services through June 30, 2024 at the current rate of \$2,800.00 per month.

Adequate funds are available in the appropriate Parks & Recreation Dept budget.

Proposed Motion

Waive the bidding process and extend the service agreement with Services To Enhance Potential – STEP for ice rink janitorial services through June 30, 2024 at the current rate of \$2,800.00 per month.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway – Southgate, MI 48195 (734)258-3035

To: The Honorable Mayor & City Council
From: Julie Goddard, Parks & Recreation Director
Date: April 10th, 2024
Re: STEP Cleaning Services for Ice Arena Building

We have been very happy with the service being provided by STEP for the cleaning of the Ice Arena Building. We would like to extend their contract to go until June 30th, 2024, which is the end of the Fiscal Year 2023-2024 at their current rate.

Sufficient funds are available in the Parks & Recreation Budget for this extension.

I would appreciate your favorable consideration of this request.

Respectfully Submitted,



Julie Goddard
Parks & Recreation Director
City of Southgate

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

City of Southgate

April 12, 2024

To the Honorable
City Council
Southgate, Michigan 48195

Re: 1 Year Contract Extension –Copper Tubing (**Waiver of Bid**)

Ladies and Gentlemen:

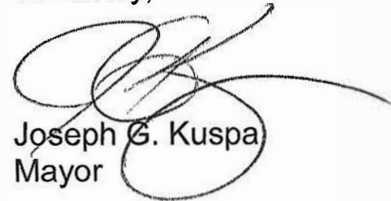
I have reviewed the above and concur with the DPS Director to extend the current contract for Copper Tubing with Core and Main, LP., Canton, Michigan at their current prices. Current pricing is as follows and will be in effect for 1 year.

¾" Soft K Copper Tube 100'	\$6.73 / foot
1" Soft K Copper Tube 100'	\$8.93 / foot
1-1/2" Soft K Copper Tube 100'	\$14.24 / foot
2" Soft K Copper Tube 100'	\$22.05 / foot

Your concurrence on this matter is greatly appreciated.

Funds are available in the Water & Sewer Fund for this purchase.

Sincerely,



Joseph G. Kuspa
Mayor

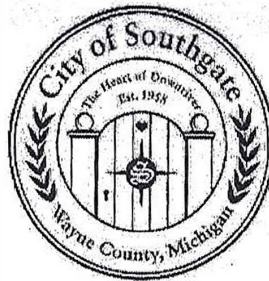
JGK/law

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JOSEPH G. KUSPA
Mayor

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City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 12, 2024

RE: Recommendation for 1-Year Contract Extension for Copper Tubing (WAIVER OF BID)

I have reviewed the above with the Director of Public Services, and concur with his recommendation to extend the city's contract with Core and Main LP (Canton MI) for copper tubing at their current unit prices. This bid was originally awarded by city council at their April 5, 2023 meeting.

The current rates approved are as follows:

¾" Soft K Copper Tube 100'	\$6.73 / foot
1" Soft K Copper Tube 100'	\$8.93 / foot
1-1/2" Soft K Copper Tube 100'	\$14.24 / foot
2" Soft K Copper Tube 100'	\$22.05 / foot

Adequate funds are available in the Water / Sewer Fund budget for this extension.

Proposed Motion

Waive the bid process and approve 1-year extension with Core and Main LP for copper tubing, through March 31, 2025, at the bid unit prices approved on April 5, 2023.

From the Desk of:
Kevin Anderson
Director, D.P.S.
April 3, 2024

To: Doug Drysdale
Finance Director

Re: Bid Extension for Copper Tubing

I respectfully request to extend the bid for Copper Tubing, for 1 year, to **Core and Main LP, 4901 Dewitt, Canton, MI 48188**. They are our current contractor and have provided excellent service to the city. They have also agreed to extend their current rates.

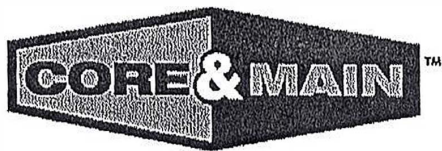
Core and Main LP 4901 Dewitt Canton, MI 48187 (734) 398-5950

If you have any questions, please contact me.

Sincerely,

Kevin Anderson

KA/sb
Bid Tabulation attached



4-1-24

Annie Hull
Inside Sales Specialist
4901 Dewitt Rd,
Canton, MI 48188

RE: Contract Renewal

We at Core & Main would like to thank you for your partnership and past business under the referenced contract. We approve the renewal of this contract under renewed bid# **3456905** and will hold pricing until **03/31/2025**.

We welcome the opportunity to work with you to ensure we provide the services you need to uphold our mutual standards in this industry.

Respectfully,

Annie Hull
Core and Main
O: 734-398-5950
M: 586-942-6829
E: annie.hull@coreandmain.com

Municipal Sales Coordinator



Bid Proposal for Southgate Copper Re-Bid 2023

CUSTOMER

SOUTHGATE, CITY OF
14719 SCHAFER COURT
SOUTHGATE, MI 48195

Job

Southgate Copper Re-Bid 2023
SOUTHGATE, MI
Bid Date: 03/09/2023 02:00 pm
Bid #: 2787065

CONTACT

Sales Representative

Angela Caponi
(M) 586-785-8851
(T) 586-323-8800
(F) 586-323-8812
Angela.Caponi@coreandmain.com

Core & Main

4901 Dewitt Rd
Canton, MI 48188
(T) 7343985950

NOTES



Bid Proposal for Southgate Copper Re-Bid 2023

SOUTHGATE, CITY OF
Job Location: SOUTHGATE, MI
Bid Date: 03/09/2023 02:00 pm
Core & Main 2787065

Core & Main
4901 Dewitt Rd
Canton, MI 48188
Phone: 7343985950
Fax: 7343985970

Seq#	Qty	Description	Units	Price	Ext Price
10					
20					
30		**THIS QUOTE REPRESENTS OUR			
40		INTERPRETATION OF THE PLANS &			
50		SPECIFICATIONS AND IS OFFERED			
60		AS AN AID TO BIDDING ONLY.			
70		**SPECIAL ORDER ITEMS MAY NOT			
80		BE RETURNED WITHOUT APPROVAL**			
90		**THIS QUOTE IS BASED ON THE			
100		RECEIPT OF THE ENTIRE LIST OF			
110		MATERIAL. ANY DEVIATION COULD			
120		RESULT IN PRICE CHANGES.			
130		*****			
140		*****			
150		PLAN DATE:			
		LAST REVISION:			
180	100	3/4 SOFT K COPPER TUBE 100'	FT	6.73	673.00
190	100	1 SOFT K COPPER TUBE 100'	FT	8.93	893.00
200	100	1-1/2 SOFT K COPPER TUBE 100'	FT	14.24	1,424.00
210	60	2 SOFT K COPPER TUBE 60'	FT	22.05	1,323.00
Sub Total					4,313.00
Tax					0.00
Total					4,313.00

Branch Terms:

DUCTILE PIPE & CONCRETE PIPE MAY BE PRICED FOR FACTORY DIRECT TO JOBSITE DELIVERY. DUCTILE PIPE & CONCRETE PIPE FROM CORE & MAIN YARD MAY BE BILLED AT A HIGHER PRICE. PAYMENT IS NOT CONTINGENT ON CLEANUPS. CLEANUPS ARE DONE AS A COURTESY AND AT CORE & MAIN'S DISCRETION. ASK US ABOUT FUSION RENTAL EQUIPMENT. # SPECIAL ORDER ITEMS ARE NON-RETURNABLE AND NOT SUBJECT TO CANCELLATION, HOWEVER WE WILL ADVISE IF MANUFACTURE IS WILLING TAKE BACK SUBJECT TO RESTOCK FEES AND FREIGHT CHARGES.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

City of Southgate
County of Wayne, State of Michigan

No. 50-23

RESOLUTION

At a Regular Meeting of the Southgate City Council called to order by Council President Joey Kuspa on April 5, 2023 at 7:00 pm the following resolution was offered:

Moved by Colovos, supported by George,

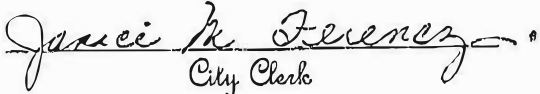
RESOLVED THAT the Southgate City Council awards the bid for purchase of Copper Tubing to Core and Main, LP (4901 Dewitt, Canton, MI 48187) for \$4,313.

Motion carried unanimously.

Present: Ayres-Reiss, Colovos, George, Graziani, Kowalsky, Kuspa, Rauch

Excused:

I, Janice M. Ferencz, City Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution adopted by the Southgate City Council at a regular meeting held on April 5, 2023.


City Clerk

cc: Mayor, Finance, Core and Main, ~~Water~~, files